



Ivanhoe Cricket Club Incorporated

ABN 50 132 432 295

Incorporating Ivanhoe Cricket Club (Est. 1906)
and East Ivanhoe Saints Cricket Club (Est. 2000)



OFFICIAL CONSTITUTION OF THE IVANHOE CRICKET CLUB INCORPORATED (Established 2015)

Adopted June, 2015 Updated June 2018

1. **Name**

The name of the Club shall be the 'Ivanhoe Cricket Club'. The Ivanhoe Cricket Club is an 'Incorporated' entity, hereinafter referred to as the 'Club'.

2. **Objects**

The objects of the Club shall be:

- a) Develop senior team participation and competitiveness in the VSDCA and ECA competition
- b) Develop and further increase junior and female participation and inspire players to progress to senior teams.
- c) Maximise enjoyment by players, supporters and local community interest in cricket in Ivanhoe.
- d) Maintain and invest in club facilities to ensure effective club participation and attract new players and supporters
- e) Attract local community sponsorship and effectively manage financial, equipment and service contributions to the club.
- f) Provide first class leadership and management to the club and communicate regularly and effectively with club membership

3. **Alterations of Constitution**

Neither this Constitution (nor Regulations made thereunder) shall be repealed or altered, nor shall any addition be made without the concurrence of a three-quarters majority of the votes of the Delegates and Officers of the Committee present at the Annual General Meeting, or at a Special General Meeting called for that purpose.

At least seven (7) day's notice in writing of such proposed alterations shall be given to all Members in either case.

Any alterations so made shall take place immediately unless the Meeting by the same majority shall decide otherwise.

4. **Membership and Management**

Membership shall be open to all persons subscribing to the objects of the Club and paying the prescribed subscription. There shall be three categories of membership;



- I) Full Membership (playing). A registered player, junior or senior, who has paid his or her club subscription to compete in club sanctioned competitions. Has voting rights at General Meetings.
In the case of Junior 'full members', a parent or guardian is permitted to vote on their behalf at General Meetings.
- II) Associate Membership (non-playing) – Social Membership. A non-player who is a paid-up member of the Ivanhoe CC social membership group. Has voting rights at General Meetings.
- III) Associate Membership (non-playing). A non-player who is a paid-up member for the purposes of supporting the club and having voting rights at General Meetings.
- IV) Life Membership. A player or non-player awarded the recognition of being a Club Life Member. Has voting rights at General Meetings.

No restrictions shall be imposed on any person by virtue of religious, political beliefs, sex, race or age, but the Committee shall have the right to refuse membership to any person without assigning any reason thereto.

A member may resign from the Club by notifying the Secretary in writing of the intention to do so and upon such resignation being accepted by the Committee, he or she shall cease to be a member of the Club.

At any Annual General Meeting of the Club a Life Member or Members on the nomination of the Committee, can be elected, such election to be on account of special service or services rendered to the Club. All Members shall be entitled to attend and vote at all general meetings of the Club and shall have other such privileges as may be decided upon from time to time by the Committee.

At the Annual General Meeting of the Club a committee comprising the following shall be elected: President, Secretary, Treasurer, and up to ten Committee members. At the Annual General Meeting, the following positions may be elected if deemed by the President; a Patron, Vice-Presidents (any number), Assistants to the Secretary and Treasurer and an Honorary Auditor.

The Committee shall hold office until the next Annual General Meeting to that at which it was elected. Each member of the Committee shall be eligible for re-election.

The position of any Committee member absent for three consecutive meetings without leave of absence shall automatically become vacant. Acceptance of an apology shall be deemed grant of such leave. The Committee shall have the power to co-opt up to two further Committee members and may fill casual vacancies.

The Committee will also be responsible to those organisations that are responsible for cricket competitions involving the Club and those organisations responsible for facilities, equipment and grounds used by the club.

The Club or Committee may appoint sub-committees. The Chairperson of the Committee (who shall be elected by the Committee at the first Committee meeting) shall ex-officio be a member of any such sub-committees.



5. Registered Office

The registered office of the Club shall be: Ivanhoe Park, 153-155 The Boulevard, Ivanhoe East, Victoria 3079, or any such other place as the Committee shall from time to time appoint.

6. Officers

The Officers of the Club, who shall be elected annually at the Annual General Meeting, shall consist of the President, Secretary, Treasurer, and up to ten committee members.

The Officers of the Club shall not take office until the termination of the General Meeting at which they are elected.

7. Duties of the Secretary

The Secretary shall:

- Keep all records and Minute Books of the Club in custody.
- Keep a record of the names and addresses of all office bearers.
- Keep a record of the names and addresses of all Members.
- Keep a roll of all affiliated Clubs.
- Give notice of all meetings in accordance with these rules.
- Conduct all general correspondence and keep copies of such correspondence.
- Keep all Minutes of General and Executive Committee Meetings.
- Advertise Annual General Meeting fourteen (14) days before the date of the meeting. Provide all Members with a Balance Sheet and a copy of any remits at least seven days prior to the Annual General Meeting. Ensure that the Annual Report is available for the Annual General Meeting.
- In cases of suspension, expulsion and protest to notify all parties concerned.

8. Duties of the Treasurer

The Treasurer shall:

- Keep proper books of accounts.
- Receive all monies for and on behalf of the Club and immediately thereupon pay them into such bank or banks as the Executive from time to time decide, to the credit of the account or accounts in the name of the Ivanhoe Cricket Club.
- Pay all accounts approved by the Executive Committee or General Meeting.
- Submit a statement of the financial position of the Club at each Committee meeting.
- Prepare a Balance Sheet and completed Statement of all Accounts to the Secretary fourteen (14) days prior to the Annual General Meeting for distribution to Members. These will then be presented at the Annual General Meeting.

9. Executive Committee

The Executive Committee shall consist of:

The President, Vice-President (if elected), Secretary, Treasurer to be elected at the Annual General Meeting of the Association and any committee member appointed by the President.



It may also include Assistants to the Secretary and Treasurer when elected.



10. Powers of the Executive Committee

The Executive Committee shall have power:

- a) To admit players to the Club and to cancel and revoke such admission at any time for good cause shown.
- b) To manage and control the finances of the Club.
- c) To appoint subcommittees for any purpose relating to the affairs of the Club, and to prescribe the duties and powers of any such subcommittee.
- d) To consider and adjudicate on any apparent infringement of the Constitution, whether such infringement should become known to the Committee by formal protest or otherwise.
- e) To appoint Selectors, Coaches, Managers of teams.
- f) To appoint the Head Coach, Assistant Coaches and the team captains.
- g) To settle any question which may arise and which is not provided for in these Rules.
- h) To fill any casual vacancy that may occur in the Executive Committee, or in any subcommittee, except that of President.
- i) Appoint delegates to the Association(s).

In the case of any protest, suspension or expulsion, a committee of three will be appointed by the Executive Committee to hear any protest appeal. Members of any protest committee shall not be connected in any way with the members concerned therein. In the absence of the President at any Special or General Meeting of the Association, appoint a Chairperson.

11. Voting at Executive Committee Meeting

Each member of the Executive Committee shall be entitled to one vote. The Chairperson of the Committee shall have a casting as well as a deliberative vote. At all meetings of the Executive, the vote of the majority shall rule.

12. General Committee

The General Committee shall consist of the Executive Committee as well as those additional committee members elected at the General Meeting. The composition and portfolio for General Committee members will vary from year to year. The General Committee structure will be established by the Club President to meet the objectives and planning set down for each season.

The General Committee will have the same powers as Executive Committee members when requested to attend meetings for the general running and conduct of the Club.



13. Annual General Meetings



The Annual General Meeting shall be held in May or June each year, but no later than 30 June. At least fourteen (14) day's notice of each meeting shall be given to each member by either email, pre-paid letter or other electronic format deemed appropriate by the Committee.

The notice must state the time, date and place of the meeting.

The business of the Annual General Meeting shall be:

- I) Receive the Annual Report and Statement of Accounts
- II) Elect a Committee for the ensuing year
- III) Consider motions of which due notice has been given or which any member, with the permission of the meeting, may introduce
- IV) Subscription fees for the upcoming season,
- V) Dispose of any other matter which may be, consistent with the constitution, introduced at such a meeting.

At the Annual General Meeting the President, if present, shall chair the meeting. If the President is absent at the time the meeting is due to start, the members shall elect a person to chair the meeting from those members present.

Nominations for office bearers may be made at the Annual General Meeting.

Any elections required shall be by a show of hands. Any equality in voting shall be resolved in favour of the retiring candidate (if any) or otherwise by lot. Only financial members and Club Life Members are entitled to vote at Annual General Meetings. Each member personally present at any meeting shall have one vote and, in the event of an equality of voting on any matter, the Chairperson of the Meeting shall have a second or casting vote, as well as the first or deliberative vote.

14. Special General Meetings

A Special General Meeting may be called by the Committee at any time when a majority of the Committee is in favour of such a meeting. At least fourteen (14) day's notice of each meeting shall be given to each member by either email, pre-paid letter or other electronic format deemed appropriate by the Committee.

The notice must state the time, date and place of the meeting.

15. Committee Meetings

The quorum for Committee meetings shall be one-third of the Committee and for General Meetings the quorum shall be one-sixth of the financial members of the Club.

A Special General Meeting may be called by the Committee at any time when a majority of the Committee is in favour of such a meeting.



16. Annual Awards

Annual awards will be presented to club members in recognition of both on-field and off-field performance. Annual Awards may be amended from time to time and endorsed by the committee.

17. Life Membership Awards

Life membership may be conferred for special service rendered in connection with the club and the game. Recommendations for Life Membership shall be received by the Secretary of the Club at least 30 days prior to a General Meeting. Recognition will be considered on a case by case basis and be a subjective assessment based upon contributions to the Club as a player and/or a committee member. No person shall be elected a Life Member of the Club unless the affirmative votes be three-quarters (3/4) of the total voting strength of the Club Committee.

Recognition for Life Membership shall be conferred only at a General Meeting.

A Life Member's badge shall be presented at a suitable occasion determined by the Committee.

18. Finance

True accounts shall be kept of all monies received and expended by the Club. At least once a year, the accounts of the Club shall be examined, and an Income and Expenditure Account and Balance Sheet prepared, and the correctness of the accounts and balance sheets ascertained by one or more auditor(s).

The financial year of the Club shall end on the thirtieth day of April (30 April) each year, or the closest preceding business day. The accounts shall be audited and certified by the Club's auditor(s) and shall be submitted to the Annual General Meeting.

The Committee shall be empowered to invest the funds and property of the Club upon such securities as the Committee shall from time to time think fit.

The Committee, on behalf of the Club and subject to the approval of a General Meeting or Special General Meeting of members, shall be empowered to borrow upon the security of the Club's real and personal property such monies as may from time to time be required for carrying on the activities of the Club or for providing additional facilities and benefits for the members or for any other purpose connected with the objects of the Club and may authorise the execution of any and all such mortgages, pledges, or securities as may be necessary to secure the repayment of such monies.

19. Dissolution

The Club shall be dissolved if:

- i. a resolution to this effect is carried by a General Meeting, fourteen (14) days of notice of the proposed resolution having been given
- ii. financial membership drops to ten or less members.



If upon the dissolution of the Club there remains, after satisfaction of all debts and liabilities, any property or funds whatsoever, the same shall not be distributed or paid among the members of the Club but shall be transferred or given to some other Club or institution having objects similar to those of the Club, to be determined by members of the Club at or before the time of dissolution, and in default thereof as may be directed upon application to the Supreme Court of Australia in that behalf.

20. Interpretation

Any doubt arising as to the application or meaning of any clause shall be decided by the Committee whose decision will remain until altered by a vote of a General Meeting, whose decision shall then be final and conclusive.

If any case occurs which, in the opinion of the Committee, is not provided for in this constitution, it shall be determined by the Committee in such manner as deemed expedient.

21. Copies of Constitution

The Secretary shall maintain the Club Constitution on the club's website to enable members to view or download it as the case may be.

22. Borrowing Powers

The Club shall have the power to borrow money in such manner and upon such security and terms as it shall deem fit, but such power shall not be exercised except by a resolution of a Special Meeting.

23. Protests

All protests shall be received in writing by the President, or Secretary, or Assistant Secretary, within twenty-four (24) hours, of the occurrence of the incident regarding which the protest is made. All protests shall be accompanied by a fee which may be reviewed at the Annual General Meeting.

The Umpire and Players concerned shall have the right to attend the Meetings of the Protest Committee for the purposes of stating their case.

24. Misconduct

In all cases of alleged misconduct by any club, team, player or official an inquiry shall be held by the Executive Committee or its appointed subcommittee within seven (7) days from the date when such alleged misconduct has been brought to the notice of the Executive.

25. Suspension and Expulsion

In cases of infringement by players, team, Clubs or officials of any Constitution, Regulations, or Bylaws of the Association, the player, Club or official may:

Pending the hearing and determination of the charges he/she/they may be summarily suspended by the Executive Committee.



Save as set out above, no member shall be suspended without being given an adequate opportunity of being heard in defence. Notice of suspension of a member, team, or Club shall be given in writing immediately to such member, team or Club, setting out the charge preferred and notifying the time and place of such hearing.

In all cases of alleged infringement by any member, team or Club, a hearing shall be held by the Executive, or its appointed Committee, within seven (7) days from the date when such alleged infringement has been brought to the notice of the Executive Committee.

Nothing in this section shall be deemed to prevent the Executive from suspending a member for failure to pay fees by the due date or imposing suspension for not more than twenty-eight (28) days, or inflict fines upon any Club or member found guilty of breaking any of the Rules of the Association, or the conditions governing any of its competitions, or refusing to give effect any resolution passed by the Executive Committee.

Expulsion of a member, team or Club may be made only by a Special General Meeting, of members of the Association called for the purpose, and only if the votes in favour of expulsion shall constitute a two-thirds (2/3) majority of the voting power of the members present and entitled to vote at the Meeting.

Notice of any suspension or expulsion imposed, shall at once be sent by the Secretary to the Victorian Sub District Cricket Association.

26. Appeals

Any member suspended or expelled by the Executive Committee shall have the right of appeal at a Special General Meeting of the club specifically called for that purpose, within fourteen (14) days of the passing of the resolution of expulsion. Such appeal shall be in writing addressed to the Secretary of the club and shall set forth specifically the decision appealed against and the grounds for such appeal. The club shall in no way be responsible for any expenses incurred by the appellant. Pending decision of any appeal a suspension or expulsion shall be operative.